

# Golfer Club Memberships

The Golfer Club Memberships section allows Association and Club Users to view and manage affiliations and club-related data.

## Accessing Club Memberships

1. To access the Golfer's account, click "Manage" on the top navigation bar and double click on the Golfer you wish to Manage. You can also navigate directly to the Golfer using Global Search.

USGA ADMIN PORTAL

Golfer  Enter Name, GHIN # or Email Address  Test User

**Manage** Rapid Score Entry Reports Tools & Resources Log Out

Manage > Test Club

### Test Club

Roster Golfer Group Account

Golfer Name Membership Status Merged Membership Code (MC) Gender Golfer Group

Active  Select...  Select...  Select...

Active = 2 | Inactive = 0 | Total = 2

<input type="checkbox"/>	Golfer Name	H.I.	Status	Status Date	GHIN #	Local #	Gender	MC	Date Of Birth
<input type="checkbox"/>	Capasso, Charlie	2.6	Active	11/07/2020	6893807		M	R	
<input type="checkbox"/>	Doe, John	10.6	Active	11/07/2020	814219		M	R	

2. Click "Account" to access the Golfer's Account and "Club Memberships" to view the Club Membership details.

John Doe

GHIN Number: 814219

Handicap Management Score Maintenance Post a Score **Account**

H.I. 10.6 Low H.I. 10.6 11/04/2019

Primary Club Memberships

Club Name - Association Name	Home Club	Status	Club Contact	Club Phone	Club Email	Club Website
Crown Colony Golf & CC Florida State Golf Association	<input type="checkbox"/>	Inactive		9419363881		

## Viewing Club Membership Details

The Club Memberships table provides an overview of all Club Memberships.

3. Locate the membership you would like more information on and click “Details” to expand the view.
4. The Club Membership Details for that relationship will be displayed at the bottom of the page.

**John Doe** Add Golfer

GHIN Number: **814219**

Handicap Management | Score Maintenance | Post a Score | **Account**

H.I. **10.6** | Low H.I. **10.6** (11/18/2018)

**Primary**

**Club Memberships**

Email Subscription Management

Club Name - Association Name	Home Club	Status	Club Contact	Club Phone	Club Email	Club Website	
Crown Colony Golf & CC <i>Florida State Golf Association</i>	<input type="checkbox"/>	Inactive		9419363881			<a href="#">Details</a>
Test Club <i>GHIN Test Association</i>	<input type="checkbox"/>	Active					<a href="#">Details</a>
The Kelly Club <i>GHIN Test Association</i>	<input checked="" type="checkbox"/>	Active		9082538800			<a href="#">Details</a>

**The Kelly Club - GHIN Test Association** Active | Home Club

[Edit](#)

Association Number: 98      Date Added to Association: 10/14/2014  
Association Name: GHIN Test Association      Date Added to Club: 10/14/2014  
Club Number: 29709      Status Date: 10/14/2014  
Club Name: The Kelly Club      Membership Auto Start Date:  
Membership Code: R      Membership Auto End Date: 2014-10-14  
Local Number: 53

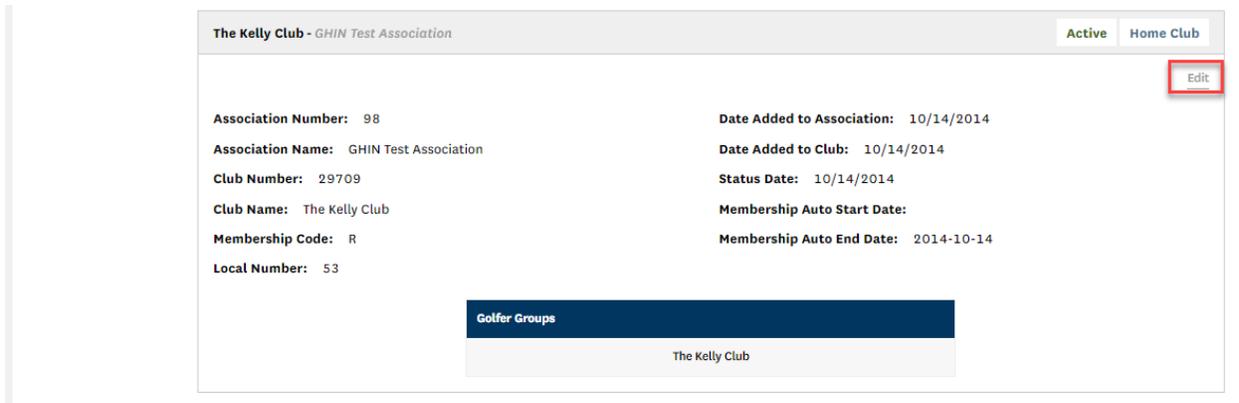
**Golfer Groups**

The Kelly Club

**Note:** you can only view Club Membership details for clubs that you have access to manage.

## Editing Club Membership Details

1. To edit Club Memberships, click “Edit” in the upper right-hand corner of the detailed view.



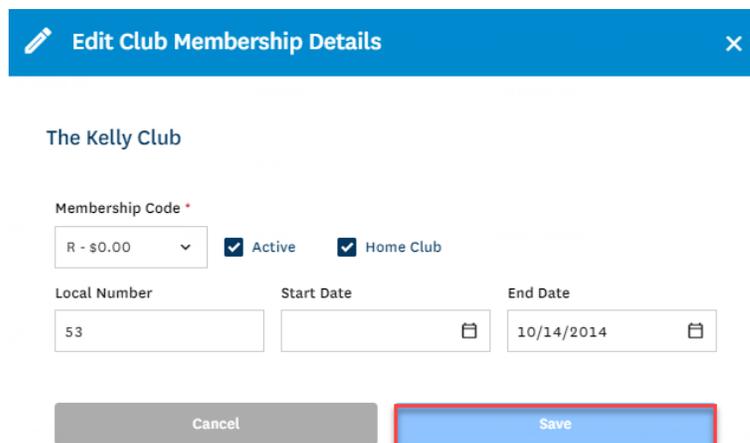
The Kelly Club - GHIN Test Association Active Home Club Edit

**Association Number:** 98 **Date Added to Association:** 10/14/2014  
**Association Name:** GHIN Test Association **Date Added to Club:** 10/14/2014  
**Club Number:** 29709 **Status Date:** 10/14/2014  
**Club Name:** The Kelly Club **Membership Auto Start Date:**  
**Membership Code:** R **Membership Auto End Date:** 2014-10-14  
**Local Number:** 53

**Golfer Groups**

The Kelly Club
----------------

2. Make any necessary updates and click “Save” to apply the changes.



**Edit Club Membership Details** ✕

**The Kelly Club**

**Membership Code \***  
R - \$0.00  Active  Home Club

**Local Number** **Start Date** **End Date**

53  10/14/2014

## Updating Home Club

The Golfer's Home Club is designated with a checkbox on the Club Memberships table.

1. To update, click the checkbox to the right of the Club Name for the new Home Club.

John Doe Add Golfer

GHIN Number: 814219

Handicap Management | Score Maintenance | Post a Score | **Account**

H.I. 10.6 | Low H.I. 10.6 (11/18/2019)

Primary

**Club Memberships**

Email Subscription Management

Club Name - Association Name	Home Club	Status	Club Contact	Club Phone	Club Email	Club Website	
Crown Colony Golf & CC <i>Florida State Golf Association</i>	<input type="checkbox"/>	Inactive		9419363881			<a href="#">Details</a>
Test Club <i>GHIN Test Association</i>	<input checked="" type="checkbox"/>	Active					<a href="#">Details</a>
The Kelly Club <i>GHIN Test Association</i>	<input type="checkbox"/>	Active		9082538800			<a href="#">Details</a>

2. On selecting a checkbox, you will be presented with a message asking if you wish to change the Home Club. Click "submit" to proceed with the change.

  
**Change Home Club?**  
Are you sure you want change the home club for John Doe to The Kelly Club ?  
Cancel Submit

3. The new Home Club will be indicated with a checkbox on the Club Memberships table.

John Doe Add Golfer

GHIN Number: 814219

Handicap Management | Score Maintenance | Post a Score | **Account**

H.I. 10.6 | Low H.I. 10.6 (11/18/2019)

Primary

**Club Memberships**

Email Subscription Management

Club Name - Association Name	Home Club	Status	Club Contact	Club Phone	Club Email	Club Website	
Crown Colony Golf & CC <i>Florida State Golf Association</i>	<input type="checkbox"/>	Inactive		9419363881			<a href="#">Details</a>
Test Club <i>GHIN Test Association</i>	<input type="checkbox"/>	Active					<a href="#">Details</a>
The Kelly Club <i>GHIN Test Association</i>	<input checked="" type="checkbox"/>	Active		9082538800			<a href="#">Details</a>